



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Raj Narain College, Hajipur</b>
• Name of the Head of the institution	<b>Dr. Ravi Kumar Sinha</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>06224265512</b>	
• Mobile no	<b>9608202552</b>	
• Registered e-mail	<b>rncollegehajipur@rediffmail.com</b>	
• Alternate e-mail	<b>rncollegehajipur2@gmail.com</b>	
• Address	<b>Raj Narain College, At Chauhatta, Hajipur, Vaishali, Bihar</b>	
• City/Town	<b>Hajipur</b>	
• State/UT	<b>Bihar</b>	
• Pin Code	<b>844101</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Constituent</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Semi-Urban</b>	

• Financial Status	Grants-in aid															
• Name of the Affiliating University	B. R. A. Bihar University, Muzaffarpur															
• Name of the IQAC Coordinator	Dr. Shashi Bhushan Kumar															
• Phone No.	9334481906															
• Alternate phone No.	6299511299															
• Mobile	9334481906															
• IQAC e-mail address	iqac.rncollegehajipur@gmail.com															
• Alternate Email address	rncollegehajipur@rediffmail.com															
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.rncollegehajipur.in/naac.php?item=AQAR">https://www.rncollegehajipur.in/naac.php?item=AQAR</a>															
4.Whether Academic Calendar prepared during the year?	Yes															
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.rncollegehajipur.in/naac.php?item=Academic%20Calender">https://www.rncollegehajipur.in/naac.php?item=Academic%20Calender</a>															
<b>5.Accreditation Details</b>																
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.57</td> <td>2015</td> <td>15/03/2015</td> <td>14/03/2020</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.57	2015	15/03/2015	14/03/2020				
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to											
Cycle 1	B	2.57	2015	15/03/2015	14/03/2020											
6.Date of Establishment of IQAC	11/03/2011															
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Institutional 1</td> <td>New Construction</td> <td>RUSA</td> <td>2020-21</td> <td>70.00 lakh</td> </tr> <tr> <td>Faculty</td> <td>Minor Resea</td> <td>ICPR</td> <td>2021-23</td> <td>3.00 lakh</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Institutional 1	New Construction	RUSA	2020-21	70.00 lakh	Faculty	Minor Resea	ICPR	2021-23	3.00 lakh	
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount												
Institutional 1	New Construction	RUSA	2020-21	70.00 lakh												
Faculty	Minor Resea	ICPR	2021-23	3.00 lakh												
8.Whether composition of IQAC as per latest NAAC guidelines	Yes															

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. In consonance with the requirements of NEP- 2020, the IQAC ensured promotion of traditional Indian culture and values through Cultural programmes and activities, celebrating birth anniversary of great persons such as Netaji Subhash Chandra Bose, Lord Mahavir, Dr. B. R. Ambedkar, Dr. S. Radhakrishnan, Mahatma Gandhi, and by organizing Webinars and Seminars such as, 'Bhartiya Sanskriti Ki Pehchan- Hindi' etc.</p>		
<p>2. Promotion of ancient knowledge and wisdom by ensuring wider participation of faculties and students in Yoga Practice Sessions, Webinars on 'Relevance of Yoga in Modern Times'</p>		
<p>3. Ensuring inculcation of patriotic feelings and love for the nation through grand celebration of the Independence Day, the Republic Day, disciplined and impressive parades, and other extension activities (Campus Cleanliness Drive, Road-Safety Drive, Celebration of Kargil Diwas) by the NCC Cadets of the College.</p>		
<p>4. Organizing Seminars and Webinars on cross-cutting and interdisciplinary issues and themes, such as language and literature, Human Rights, Women's Rights, Environmental Sustainability and Sustainable Development. Webinar on 'Semiconductor Devices and Their Applications'; Organized by Deptt.</p>		

of Physics in Collaboration with Zakir Hussain Delhi College (D.U.) 'Education as an Interdisciplinary Experience: Perspective From Design', 'Requisite Infrastructure for Enhancing G.E.R. in Higher Education' and activities related to Swachchha Bharat Abhiyan.

5. Created opportunity and organized activities of diverse nature to realize the objectives of 'Continuous Internal Assessment' (PG students) - drive to clean the Campus to make it plastic free, Plantation Drive, participation in yoga sessions and in Webinars, submission of assignments and projects and making Power Point Presentation (PPTs) related to Swachchha Bharat Abhiyan, and written tests.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>1. To celebrate important National and International Days for wider participation of faculties and students.</p>	<p>1.The Independence Day, 2. The Republic Day, 3. College Foundation Day, 4. Hindi Diwas, 5. International Women's Day, 6. International Mother Earth Day, 7.World Environment Day, 8. International Yoga Day, the International Human Rights Day. The above were celebrated with enthusiasm and wider participation. The birth anniversary/ Jayanti of following great leaders and visionary persons were celebrated and their ideas, contributions and their relevance in modern society were discussed in Seminars/Webinars:</p>
<p>2. To commemorate the birth anniversary/ Jayanti of great leaders and visionary persons of India to inspire the students to inculcate positive values of life.</p>	<p>The above were celebrated with enthusiasm and wider participation. The birth anniversary/ Jayanti of following great leaders and visionary persons were celebrated and their ideas, contributions and their relevance in modern society were discussed in Seminars/Webinars: 1. Mahatma Gandhi 2. Dr. B. R. Ambedkar 3. Netaji Subhash Chandra Bose's, 4.Dr. S. Radhakrishnan,. 5.Lord Buddha, and 6.Lord Mahavir .</p>
<p>3. To organize Seminars and Webinars and Workshops on regular basis related to curricular aspects and requirements of C.I.A. &amp; AECC-1/ AEC-1</p>	<p>Seminars/ Webinars and Workshops organized on cross-cutting and interdisciplinary issues and themes, such as: Seminar on 'Bhartiya Sanskriti Ki Pehchan-Hindi' 2. Seminar on 'Language, Literature &amp; Modern Indian Society' 3. Webinar on 'Human Rights: Meaning and Significance in Modern Society' 4. Webinar on</p>

	<p>'Semiconductor Devices and Their Applications'; Organized by Deptt. of Physics in Collaboration with Zakir Hussain Delhi College (D.U.),</p> <p>5.Extramural Lecture on 'Education as an Interdisciplinary Experience: Perspective From Design'</p> <p>6. Panel Discussion on the occasion of International Women's Day</p> <p>7. Webinar on 'Human Values in the Teachings of Lord Mahavir and Ambedkar'</p> <p>8. Seminar on 'Requisite Infrastructure for Enhancing G.E.R. in Higher Education'</p> <p>9. Webinar on 'Relevance of Buddhism in Modern Times'</p> <p>10. Webinar on 'Yoga: Its Relevance in Today's World'</p>				
4.To raise awareness among students about environment issues and to sensitize them towards sustainable development.	<p>Activities of diverse nature were organized on the campus to achieve the objectives:</p> <p>1.Plantation Drive 2. Drive to clean the Campus to make it plastic free. 3. Workshop on 'Environmental Sustainability and Swachchha Bharat Abhiyan'</p> <p>4. Webinar on 'Sustainable Development for Human Existence'.</p>				
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>Nil</td><td>Nil</td></tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
<b>14.Whether institutional data submitted to AISHE</b>					

Year	Date of Submission
2022	21/02/2022

### 15. Multidisciplinary / interdisciplinary

1. Raj Narain College envisions to focus on overall personality development of students by inculcating relevant soft skills and human capacities- intellectual, aesthetic, social, physical, emotional and moral- in an integrated manner.
2. The College proposes to integrate humanities and science with STEM by arranging Seminars, Workshops and Invited Lectures by resource persons to inculcate basic scientific knowledge among students of all faculties.
3. Postgraduate Programmes offered follow Choice Based Credit System; there is proposal to implement CBCS curricula in UG Programmes subject to University regulations.
4. The institute will offer a liberal education. It will encourage students to undertake socially relevant projects and to participate in the activities of community engagement and service, environmental education, and value based education such as Yoga day celebration, Human Rights day celebration, Women's day celebration, Road awareness program, environment day celebration etc.
5. The institution plans to integrate academic pursuits with social issues & challenges and aims to address them by organizing various meetings and awareness campaign.

### 16. Academic bank of credits (ABC):

1. R. N. College, Hajipur functions within the guideline of the the parent University which is yet to make a final call on this issue.
2. Hence, the institution has all readiness to implement the policy of ABC as soon as it is approved by the Affiliating/ Parent University.

### 17. Skill development:

The College has introduced a mechanism of developing soft- skills in students. There is a training module to enhance digital literacy of students, particularly for female students from semi-urban areas. The College plans to organize some vocational training programmes and trades, for example, coding skills, painting workshop, vermi-compost training programme etc.

The institution provides value based education by celebrating Human Rights Day, Women's day. Yoga Day, World Environment Day, Birth

Anniversary of our National leaders, etc. in collaboration with Local/ State level Research Societies like IIPA and Nehru Yuva Kendra as a part of cocurricular activities

The college plans to have association with NSDC.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

1. In consonance with the requirements of NEP- 2020, the IQAC ensures promotion of traditional Indian culture and values through Cultural programmes and activities, celebrating birth anniversary of great persons such as Netaji Subhash Chandra Bose, Lord Mahavir, Dr. B. R. Ambedkar, Dr. S. Radhakrishnan, Mahatma Gandhi, and also by organizing Webinars and Seminars such as, 'Bhartiya Sanskriti Ki Pehchan- Hindi' etc.
2. Promotion of ancient knowledge and wisdom by ensuring wider participation of faculties and students in Yoga Practice Sessions, Webinars on 'Relevance of Yoga in Modern Times'
3. Ensuring inculcation of patriotic feelings and love for the nation through grand celebration of the Independence Day, the Republic Day, disciplined and impressive parades, and other extension activities (Campus Cleanliness Drive, Road-Safety Drive, Celebration of Kargil Diwas) by the NCC Cadets of the College.
4. The College Imparts Graduation level teaching in Hindi, Sanskrit and Urdu ( In addition to English) and P.G. Level teaching in Hindi and Urdu, which sensitively imparts an in-depth understanding of Indian languages, culture and Indian knowledge system through an updated Syllabus..

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

1. Raj Narain College, Hajipur was established with the vision of providing quality and inclusive education specifically to the deprived and underprivileged youth of the 'educationally backward'( as per UGC list also) semi urban areas. As such, the college makes sustained efforts to create opportunities and it organizes regular activities related to curricular, cocurricular and extracurricular aspects in order to ensure 'outcome based education' so that students meet the challenges of modern life.
2. Seminars and Webinars are regularly organised on cross-cutting and interdisciplinary issues and themes, such as language and



literature, Human Rights, Women's Rights, Environmental Sustainability, and Sustainable Development, 'Education as an Interdisciplinary Experience: Perspective From Design', 'Requisite Infrastructure for Enhancing G.E.R. in Higher Education' and activities related to Swachchha Bharat Abhiyan.

3. Cultural programmes and other activities are facilitated by the IQAC and organised by the Cultural Committee, sometimes in collaboration with the Nehru Yuva Kendra, Hajipur to celebrate 'Azadi Ka Amrit Mahotsav'- Felicitation of Indo-Tibetan Border Police team on expedition on cycle from Arunachal Pradesh to Delhi, Declamation Competition, District Level Youth Convention, etc.
4. Multiple opportunities are created and activities of diverse nature are organised to realize the objectives of 'Continuous Internal Assessment' (PG students) - drive to clean the Campus to make it plastic free, Plantation Drive, participation in yoga sessions and in Webinars, submission of assignments and projects and making Power Point Presentation (PPTs) related to Swachchha Bharat Abhiyan, and written tests.

## 20.Distance education/online education:

The institution offers Certificate, Graduate and Postgraduate Courses under Distance Education Mode through IGNOU Study Centre (Centre Code-05175).

## Extended Profile

### 1.Programme

1.1 37

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 3331

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	2183
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	1727
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	37
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	70
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	18.4
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	102
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Planning and division of Chapters & topics of Courses/ Syllabus and allocation thereof among the faculties is carried in each Department in the beginning of Academic Session and the same is documented through
2. Department Routine which is charted as per General Master Routine of the College (containing allocation of Classrooms, Labs, and Smart Classrooms for each Department).
3. Soft Copies of Syllabus and Department Routine are made available during the Induction Meet/ Introductory Classes to all students enrolled in different Programmes/ Courses.
4. The Updated versions of Syllabus and Department Routine are made available on the College Website.
5. Hard Copies of Syllabus and Department Routine remain available in the Department for ready reference.
6. In addition of conducting regular lectures and Lab works, Seminar/ Webinars, Invited Talks, Workshops, Group Discussion, Quiz and Case study are organized for effective delivery of curriculum.
7. Study materials, Notes and Question Banks are provided to students in the class, through emails and are also uploaded on the College Website under the "Tab" e-Contents.
8. Educational Field Visits, Industrial visits, Tours are organized on a limited basis.
9. Each Department conducts Internal Tests and students are required to complete Assignments (related to broader areas of Syllabus), which facilitate effective delivery of the Curriculum.

10. Feedbacks received from the students are incorporated in making required changes in the manner of delivery of curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rncollegehajipur.in/2021-2022/criterion1.php">https://www.rncollegehajipur.in/2021-2022/criterion1.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. The IQAC in consultation with HoDs prepares and notifies 'Academic Calendar' of teaching learning schedule (working days), details of cocurricular and extracurricular activities, Cultural and Sports Events, to be organized, dates of internal examination/ Continuous Internal Assessments, Semester/ Year End Examinations, etc.
2. The students' academic progress is monitored regularly by adopting the strategy of Continuous Internal Assessment, Seminars, Project/ Assignment work, Unit Tests and Semester & Final Term Examinations.
3. A Committee of HoDs, headed by the Principal, makes review of Internal Assessment. The Examination Department of the College conducts and monitors overall internal assessment process. The record of internal assessment is maintained at college level.
4. The examination committee also conducts University Examinations for which the College is made the Exams Centre. It sends the information to the University about the students who are appearing for the examination. After receiving the list of the examinees from the University, the college prepares seating arrangement chart, list of invigilators etc. Every department has to submit the report on the implementation of the academic calendar as part of their annual submission. In addition, the internal audit is conducted to ensure the compliance and to verify the documentary evidence.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rncollegehajipur.in/facilities.php?page=academic_calender">https://www.rncollegehajipur.in/facilities.php?page=academic_calender</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**15**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****2**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****3**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

1. The College consistently seeks to address issues relevant to these spheres promoting active participation from faculty employees and students. Equal opportunity is given to both the genders in terms of admission & participation in co-curricular or extracurricular activities. In Evaluation & Assessment, no discrimination is made between genders, and the faculties also conduct these Tests, Evaluation and Assessment in an objective and transparent way.
2. Seminars and Webinars on cross-cutting and interdisciplinary issues and themes, such as language and literature, Human Rights, Women's Rights, Environmental Sustainability, Sustainable Development, 'Education as an Interdisciplinary Experience: Perspective Form Design', 'Requisite Infrastructure for Enhancing G.E.R. in Higher Education' and activities related to Swachchha Bharat Abhiyan.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students**

C. Any 2 of the above

<b>Teachers Employers Alumni</b>	
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="https://www.rncollegehajipur.in/2021-2022/criterion1.php">https://www.rncollegehajipur.in/2021-2022/criterion1.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://www.rncollegehajipur.in/2021-2022/criterion1.php">https://www.rncollegehajipur.in/2021-2022/criterion1.php</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>3331</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	



1584

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. There is a huge enrolment of learners particularly those belonging to the weaker and disadvantaged sections of the society- SC/ST/OBC/Minorities/Economically Backward- which testifies to our social commitment to ensure 'quality' and 'inclusion'
2. Regular organization of seminars/workshops/lectures/talks and extra-curricular activities in the college go a long way in inculcating 'research aptitude' and developing 'personality skills' in the students.
3. Mechanism adopted to provide motivational input, orientation and training for both advance and slow learners to use modern tools of teaching/learning such as projectors, smart boards, etc.
4. Internet Resource Centre, language lab, e-library and well furnished auditorium has been used for interactive academic activities.

File Description	Documents
Paste link for additional information	<a href="#">No link for additional information</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3331	37

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. In addition to conventional classroom method of teaching, supported by tutorial and practical classes, aspiring and desirous students are provided study materials and are exposed towards supplementary reading through Journals and reference books.
2. Relevant but rare study materials are made available to them through Internet access.
3. The College makes sustained efforts to create awareness towards Environmental Awareness and Sustainable Development through Seminars, Workshops, Panel Discussions, etc.
4. Students are provided training in Life and Study Skills in Class and in special sessions.
5. Ensuring Involvement of Students in activities of different types relating to promotion of environment protection and sustainable development.
6. Cleaning of College Campus as part of Swachchha Bharat Abhiyan, and as part of requirement of AECC-1.
7. Regular plantations of trees and plants and rare herbs in campus gardens and Botanical Gardens.
8. Establsihment of Ground water Recharge System at 3 points

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">No link for additional information</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the members of faculties of the college are well versed in the use of ICT tools and technique resulting in conducting online classes, accessing the online contents. Teachers and students are connected through whatsapp learning group in order to solving problem in real time accessing . Smart classes and well equipped seminar halls are utilized in interective presentation during class sessions if required

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Continuous Internal Assessment in the college is based on well defined criteria- Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work, Quiz and Seminars Presentation. Unit tests are conducted regularly during each Semester.
2. The performance of the students is displayed on the Notice board and communicated to the concerned students. Personal guidance is given to those who do not perform up to mark.
3. Students appearing for II & III Semesters Exams are asked to present a Paper in the Seminar of the concerned Department. Topic/ themes of the Seminar are decided by the teachers for the students to prepare their Presentation.
4. For transparent and robust Internal Assessment, the following mechanisms has been adopted:

i. Internal Examination Committee.

ii. Question Paper Setting

iii. Conduct of Examination

iv. Result display

iv. Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">No link for additional information</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For transparent and robust Internal Assessment, the following mechanism has been adopted:

i. Internal Examination Committee.

ii. Question Paper Setting, moderated by the Head of the concerned Department

iii. Conduct of Examination

iv. Result display

v. Interaction with students regarding their performance in the internal assessment.

vi. In some cases google form is used to assess the performance of the students .

vii. Departmental level assessment is conducted second times if some students fail in regular assessment.

viii. Students are allowed to see the evaluated answer-books and re-total the marks.

ix. Any grievance is immediately addressed to by the Department concerned.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. The institution has stated learning outcomes (the knowledge skills and competency expected from the students to acquire as a result of completing their programme of study) both for Graduate and Postgraduate programmes/ Courses, and the same are integrated into lesson-plans, assessment processes.

2. The programmes/ learning outcomes are:

- Students will exhibit ability to identify, formulate, comprehend and solve interdisciplinary and multidisciplinary projects related to domain of knowledge and to life problems through systematic approach.
- Students will familiarize with modern computer applications and analysis using software and state of art equipment to analyze problems.
- Students will demonstrate knowledge of values and professional ethics in their activities.
- They will be effective in verbal and non-verbal communication to develop an attitude of continuous learning.
- They will develop ability to face challenges in their career and confidence to do research.

3. The following mechanism is followed by the teachers to communicate to students:

- Copy of the Syllabus is made available in the department for ready reference of students and Faculty.
- Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty.
- Soft Copies of study materials/ e-contents are uploaded to the College website for reference.
- The importance of the learning outcomes are communicated to the teachers in every IQAC Meeting.
- The students are also made aware of the same through Tutorial Meetings/ Meetings of Departments' Council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">No link for additional information</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students and faculties are made aware about the learning outcomes in following ways:

1. The vision and mission statements are displayed in the Prospectus and on the college website .
2. Every Department does its best, within the given context, to define the Programme Educational Objectives (PEO), Programme outcomes (PO) and course outcomes (CO)
3. Course outcomes (CO) are discussed by faculty in the classrooms.
4. Copies of the prescribed syllabus is made available in every Department to acquaint the students of the course contents as well as Course Outcomes.
5. The performance of the students in Continuous Internal Assessment & University Examinations is an indication of their competence, which is discussed and analysed by the faculties for overall improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">No link for additional information</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1546

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">No link for additional information</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.rncollegehajipur.in/criterion2.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

3.00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

33



File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Raj Narain College, Hajipur is making all possible efforts to create an ecosystem for innovations and has taken several initiatives for creation and transfer of knowledge:

1. The creation and transfer of knowledge is done in a formal way through classroom teaching, guest/ Invited lectures and many co-curricular and extra-curricular activities.
2. Innovative ideas are welcomed by the faculties of the College and the College Administration.
3. A Workshop organized in collaboration with the 'Atal Incubation Centre, Patna (with which this College has an MoU) has helped in creating a positive ecosystem for innovations.
4. The faculties are encouraged to follow research work in their respective subjects.
5. They are granted duty leaves to attend seminars, conferences, workshops, and FDPs etc. to enhance their knowledge.
6. Whenever and wherever, there is a scope for the students to

participate in such programmes, they too are facilitated by the college to attend them.

7. Training and workshops are organized at regular intervals for postgraduate students to enhance their academic as well as research aptitude.
8. Students are always given opportunity to participate in the deliberations of the Seminar/ Webinar.
9. There is a proposal to introduce a mechanism whereby a faculty participating and presenting Research Paper in National and International Seminars/Symposia, will be required to acquaint the teachers and students of the concerned Department of the contents of his/her Research Paper as well as experience of the Seminar.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

19

File Description	Documents
URL to the research page on HEI website	<a href="https://www.rncollegehajipur.in/facilities.php?page=research">https://www.rncollegehajipur.in/facilities.php?page=research</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. R. N. College, Hajipur organizes a number of extension activities to promote:

- institution-neighbourhood synergy and
- to sensitize the students about their role and responsibilities towards community needs.

2. The students of our college actively participate in social service activities leading to their overall development.

3. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

4. NSS, in collaboration with IQAC, organizes 'Community Children's Library' and Counselling Sessions for educationally deprived Children of the nearby locality.

5. Several activities were carried out by NSS Volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Soak-Pits on the College Campus, Social interaction, Group discussion, Eradication of superstition, Road Safety Drives, Environmental awareness, Women empowerment, National Integrity, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

##### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

#### **3.4.3 - Number of extension and outreach programs conducted by the institution through**

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**935**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**3**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. This institution imparts education at UG and PG level in thirty seven subjects including Arts, Science and Commerce, including professional courses like BCA, BBA, Bio-tech & PGDYS. For this the college has developed a good infrastructure to support teaching- learning process.
2. To carry out infrastructure development, there is a Statutory college building / development committee and college sale auction committee, constituted and approved by the university. the meetings of these committees are convened to undertake required infrastructural work .
3. The college has devised a blue print for the purpose of development as per need.
4. Sustained efforts are made to upgrade / renovate the existing

infrastructure facilities and to create new ones .

5. Classes are engaged in 18 big sized classrooms, in room attached to different departments , 13 moderate sized laboratories , one auditorium and in one smart classroom.
6. In the year 2022, the college has successfully constructed a science block having 8 moderate sized classrooms out of RUSA Funds .
7. Besides these, there is a Network Resource Centre, a Computer Lab, a Language Lab, separate common room for boys and girls and one dedicated reading gallery for self-study above the Central library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rncollegehajipur.in/facilities.php?page=infrastructure">https://www.rncollegehajipur.in/facilities.php?page=infrastructure</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The Institution has adequate facilities for cultural activities, sports and games (indoor, outdoor), such as:

- a vast playground,
- a Badminton Court,
- Volleyball Court,
- open gymnasium,
- yoga centre,
- well furnished Auditorium equipped with state-of-the-art Sound system, automatic curtain, ACs, Cultural Rehearsal Room, etc. The college has a well maintained campus spread over 6.725 acres of serene green land.

2. There are spacious and separate Sports/ Common room for boys and girls where they can play Indoor games like table tennis, chess, caroms etc.,

3. In absence of regular PTI, qualified trainers are hired to take care of day to day games & sports activities of the college, such as cricket, football, volleyball, Kabbadi, sprints, jumps, etc.

4. College teams are formed to take part in state level and University level competitions and other inter-college competitions.

5. Sports events are organized in every academic year and the winners are awarded and rewarded accordingly.

6. The outdoor games such as shuttle badminton, volleyball, throw ball, cricket, football, kabaddi, etc., are popular games with the students.

7. Cultural Activities: Students are very much encouraged to participate in the cultural programmes held in the college on important National & International events, Independence Day, Republic Day, College Foundation Day, International Women's Day, etc. to their creative talent.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rncollegehajipur.in/facilities.php?page=facilities">https://www.rncollegehajipur.in/facilities.php?page=facilities</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">No link for additional information</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.83



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. The library of this institution has subscribed and installed SOUL 2.0 software developed by INFLIBNET Centre, Ahmedabad (An IUC of UGC).
2. Bibliographic data of more than 20000 books have been feeded and the library is under the process to be fully automatised in order to cater the requirements of the students and the employees in hurdle free and prompt manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">No link for additional information</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)****1.59**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****30**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are different digital facilities available in Raj Narain College Hajipur:

- There are 01- smart classroom,
- 02-smart lab
- 01-digitally equipped Conference Hall
- 02-digitally equipped Labs,, including Language Lab.
- The up gradation work of another Smart Classroom is also under active consideration.
- A well equipped computer lab with 40 Desktops
- Network Resource Centre with 12 Desktops.
- The softwares of the operating systems are regularly updated in the College by the faculties of the BCA, and the hardwares are repaired/ replaced as per needs.
- The students from other Departments as well as faculties and Office staff of the college have easy access to the computer lab.

- The entire college campus and the library building are facilitated with the Wi-Fi connectivity.
- There is open access of Wi-Fi connectivity to all student and the staff members of the college.
- All the departments of the college are provided with computer and other related accessories.
- All teaching staff member use the ICT in the classrooms and laboratories, whenever needed.
- Most of the officeworks, like admission, form-filling, submission of fee, etc. are being done with the help of ICT.
- For this, the entire ITC setup is updated on regular basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">No link for additional information</a>

#### 4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

## 7.96

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

Raj Narain College, Hajipur has evolved a mechanism of collecting, on regular basis, inputs from the students, parents and alumni for making necessary additions and enhancement of physical, academic and support facilities such as laboratory, library, sports complex, computers, classrooms, etc.

1. Requisition is prepared on the basis of i). obtained feedbacks and, ii). the Annual Budget of Departments, compiled centrally at the College level.

2. The College administration convenes meeting of Statutory Committees i. College Purchase/Sale/ Auction Committee, and ii. College Buildings/Development Committee, which have also University Representatives as Members.

3. These Statutory Committees - College Purchase/Auction Committee and College Buildings/Development Committee- examine the relevance and estimates and approves the items/agenda grants.

4. Regular inspection of equipment/ infrastructure is conducted by the college under the supervision of Heads of Departments and different Professors In-charges of Cells, Committees.

5. Representatives of Students' Academic Council also provide regular feedbacks to the Principal on needs and urgency of repairs, replacement and procurement of equipments and facilities on the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

660

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>								
<table> <tr> <th data-bbox="86 439 552 506">File Description</th><th data-bbox="552 439 1479 506">Documents</th></tr> <tr> <td data-bbox="86 506 552 613">Link to Institutional website</td><td data-bbox="552 506 1479 613"><a href="#">No link for additional information</a></td></tr> <tr> <td data-bbox="86 613 552 680">Any additional information</td><td data-bbox="552 613 1479 680"><a href="#">View File</a></td></tr> <tr> <td data-bbox="86 680 552 813">Details of capability building and skills enhancement initiatives (Data Template)</td><td data-bbox="552 680 1479 813"><a href="#">View File</a></td></tr> </table>	File Description	Documents	Link to Institutional website	<a href="#">No link for additional information</a>	Any additional information	<a href="#">View File</a>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to Institutional website	<a href="#">No link for additional information</a>								
Any additional information	<a href="#">View File</a>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>187</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>187</b>									
<table> <tr> <th data-bbox="86 1207 552 1274">File Description</th><th data-bbox="552 1207 1479 1274">Documents</th></tr> <tr> <td data-bbox="86 1274 552 1341">Any additional information</td><td data-bbox="552 1274 1479 1341"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="86 1341 552 1547">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td><td data-bbox="552 1341 1479 1547"><b>No File Uploaded</b></td></tr> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

575

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Raj Narain College Hajipur, fully committed to ensuring holistic development of students, provides



every possible support and opportunity for their meaningful participation in following administrative, co-curricular and extracurricular activities-

1. Students Representation in Students' Academic Council with different designations.
2. Students Representation in Cultural Committee
3. Student Representation in IQAC
4. Student Participation in College Magazine as contributors.
5. Students' participation in seminars, Workshops, and other academic activities, both as participants and as anchors.
6. Student Leadership in NSS and NCC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Registered Alumni Association that contributes significantly to the development of the institution through financial and other Services**

1. The Alumni Association of R. N. College is on way to get the status of a registered body, the delay is being caused due to Covid-19 pandemic and the resultant uncertainties. Nevertheless, the Alumni acts as a link between the Institution and the Alumni.

2. It holds its meeting annually with the intentions of ensuring the overall growth and development of the College and the students.

3. The association provides a platform for interaction between alumni, present students, faculties and Staff of the College with the objective of providing valuable feedbacks on teaching, Evaluation, support system and infrastructure.

4. In its last meeting, it has decided to raise contributions for setting up corpus fund for grant of free studentship, Scholarships, and Prizes for poor and deserving students.

5. The members of the Association have participated in some of the extension activities such as Swachata Abhiyan, Tree plantation, Blood Donation Camp, Free Medical and Covid Vaccination drive. The members of the Association enjoy social recognitions, which help

the College in procuring the services and possible assistance of the local bodies like the Municipality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Being a constituent Unit, the Institution is obliged to implement the academic and administrative policies/guidelines of the University and the State Government. However, sincere efforts are made to sensitize the entire system of teaching and learning in view of the competence level of the enrolled students coming mostly from the socially and educationally disadvantaged sections of the area

The Principal regularly holds consultation with faculty members and policy implementing committees to chalk out broad framework of action plan for different co-curricular and extra-curricular activities

The IQAC and different policy-implementing committees, including the coordinators of various Cells/ Centers are entrusted with the task of preparing action-plans and framing operational strategies.

All the Departments and different Cells/Centers/Committees enjoy full autonomy to plan and execute innovative academic and co-curricular practices with the basic purpose of reinforcing the culture of excellence. The best performing students in various activities are suitably rewarded.

File Description	Documents
Paste link for additional information	<a href="#">No additional information</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In order to infuse new ideas and to revitalize the organizational setup of the Institution, even the young teachers with proven creativity are entrusted with the responsibility of managing different Cells/Centers as Coordinators.

The Statutory Committees such as the College Development/Building Committee and the Purchase Committee, in consultation with the Heads of various departments and coordinators of different Cells/Centers,

ensure policy-making, their implementation and monitoring.

The University invites senior faculty members to participate in the deliberations of the academic council, research council, examination board, etc.

Leadership training to students is sought to be provided through NSS activities such as social surveys and communities oriented works and through cultural programmes. Faculty members are also encouraged and entrusted with special responsibility to coordinate and lead the activities of various Cells/ Centers.

Almost all major administrative responsibilities - related to admission, examination, development & purchase, sports, library, seminar & publication etc.- are delegated to different committees. Moreover, special committees are also constituted from time to time to carry out works of contingent nature. Heads of the departments are allowed to have contingent fund at their disposal to meet the routine requirement.

File Description	Documents
Paste link for additional information	<a href="#">No additional information</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College, which has been granted the status of a 'Model College' by the Government of Bihar, is committed to achieving 'quality' in all aspects of academic activities. Specifically during the last five years, a number of milestones have been achieved in academic, infrastructure and co-curricular spheres. The IQAC is particularly entrusted with the task of developing and reviewing 'quality' parameters in tune with the norms of the state/central government and the UGC.

The College has prepared comprehensive plan of development and diversification in the light of the State Government directives and RUSA requirements, which have been discussed and duly approved by the Statutory College Development Building Committee and implemented successfully.

The statutory bodies such as the College Development/Building

Committee and the College Purchase Committee - having university representatives as members, an assistant engineer from the local government body as the technical expert and the principal as the chairperson - prepare and approve plans of development in consultation with Heads of different Departments / committees, and also decide on the mode of execution after getting the sanction of the university

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">No additional information</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Raj Narain College, Hajipur, being a constituent Unit, is administered by the rules/regulations and statutes of Bihar Government for administrative set up appointment and service rules & procedures.

The overall planning and development of the College is done by the IQAC under the Chairmanship of the Principal of the College.

The Principal, being the academic head, supervises all the academic, research and extension activities. The Bursar is responsible for all financial matters.

The the Heads of the concerned Departments manage day-to-day administrative affairs of the College assisted by the administrative and support staff.

Admission Committee, Proctorial Board, Leave Sanction Committee, College Development/ Building Committee, and Sale/Purchase/Auction Committee ensure disposal of related works as per rules in an objective way.

The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines. The University nominates other academicians and experts in these Bodies to strengthen the functioning of the College.

The Non-statutory Bodies are constituted by the college to complement the functions of the Statutory Bodies.

The programmes, courses and activities are periodically evaluated by the College and reported to the appropriate Bodies for guidelines and implementation.

File Description	Documents
Paste link for additional information	<a href="#">No additional information</a>
Link to Organogram of the institution webpage	<a href="https://www.rncollegehajipur.in/naac.php?item=Organizational%20chart">https://www.rncollegehajipur.in/naac.php?item=Organizational%20chart</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

'Marriage' and 'Medical' advances are granted to the needy employee out of a corpus fund maintained by the College. 'Festival' advance is also occasionally sanctioned by the College / university. Teachers' Association and Non-Teaching Staff Association also generate voluntary fund for urgent welfare of the needy one.

File Description	Documents
Paste link for additional information	<a href="#">No additional information</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College administration allocates responsible work and duties on the basis of an employee's appraisal of his/her performance. The formal 'appraisal' is prepared and sent to the University at the time of promotion.

The College tries its best to record the performance and participation of the staff in all activities in the campus and on that basis, appraisal report of an employee is prepared at the time of promotion

File Description	Documents
Paste link for additional information	<a href="#">No link for additional information</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words



Audit is conducted by the University on regular basis. The College also gets audited by the Chartered Accountant. All the development grants received from the UGC and the State Government, and the audited Utilization Certificates are submitted to the concerned authority

File Description	Documents
Paste link for additional information	<a href="#">No link for additional information</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Different Committees such as College Development/Building Committee and Purchase Committee ensure effective and efficient use of available resources. The College administration has to seek the prior approval of these committees for making expenditure over and above Rs.15,000. There is a Resource Mobilization Committee in the College which suggests ways of mobilizing resources.

Audit is conducted by the University on regular basis. The College also gets audited by the Chartered Accountant. All the development grants received from the UGC and the State Government, and the audited Utilization Certificates are submitted to the concerned authority.

The proceeds from the fee and sale of forms, in addition to

development grants received from the UGC and the State Government, constitute the sources of Institutional receipts. As the 'salary component' is met by the State Government, there is no question of 'deficit'.

The Institution, keeping in view the requirements, prepares plans and estimates for different developmental projects (buildings, library, classrooms, new vocational courses, etc.) and submit the same to the relevant funding agencies for approval and financial assistance.

File Description	Documents
Paste link for additional information	<a href="#">No link for additional information</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been established on 08/03/2011, which since then has been striving to achieve the minimum desirable level of quality in all aspects of teaching and learning by suggesting feasible steps/measures to be taken by the College administration.

The College administration, as a matter of principle, accepts almost all the suggestions/ recommendations of the IQAC. However, several of these are implemented.

The IQAC has one Government Engineer from the Zila Parishad,, Hajipur and one lawyer as external members, who participate in the deliberations of its meeting and provide technical suggestions.

The Principal in the capacity of the chairperson of the IQAC ensures availability of an integrated framework for quality assurance as he also coordinates the activities of all the Departments, Committees, Cells and Centers in the College.

File Description	Documents
Paste link for additional information	<a href="#">No link for additional information</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The very establishment of the IQAC in the College and all its activities are on the lines of requirements of the University, the State Government, the UGC and of late, of those related to the NAAC.

On the basis of the recommendations of the IQAC, one computer training workshop for the staff, and another workshop on 'soft skills' development are organized on periodic basis.

The Principal in the capacity of the chairperson of the IQAC ensures availability of an integrated framework for quality assurance as he also coordinates the activities of all the Departments, Committees, Cells and Centers in the College.

There is a practice of preparing 'Monthly Progress Report' by each and every Department, which is used to monitor the academic (teaching and learning) activities in the College which is centrally reviewed by the Principal and suitable recommendations are provided for further improvements

The quality assurance policies in terms of minimum criteria for admission, required attendance in classrooms, preparing assignments (for PG semesters students) and participation in co-curricular and extra-curricular activities are communicated through Prospectus, notices and also through Newspaper reporting on major academic, cultural events, whatsapp group forming and college websites notices and news Services..

File Description	Documents
Paste link for additional information	<a href="#">No link for additional information</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO**

**B. Any 3 of the above**

<b>Certification, NBA)</b>	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.rncollegehajipur.in/facilities.php?page=report">https://www.rncollegehajipur.in/facilities.php?page=report</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>Gender Equity, as part of overall Mission of providing inclusive quality education to educationally backward rural students, is one area distinctive to the Vision and Thrust of Raj Narain College, Hajipur.</p> <p>The Administration as well as the faculties of the College are committed to ensuring for female students an equal space and place in all College affairs. Hence, the College organizes special programmes for female students such as Guest lectures to create awareness among them on various laws &amp; provisions that are there for women against crime and injustices. The IQAC and the Gender Sensitization Cell conduct Workshops/ Seminars/ Invited Talks to create awareness among both male and female students towards their responsibility in creating a social environment free from gender bias violence against women.</p> <p>With these objectives in mind, 'Gender Sensitization Plan' for the academic year 2021-2022 has been formulated with a strategic goal and action plan:</p>	

File Description	Documents
Annual gender sensitization action plan	<p><a href="#">STRATEGIC GOALS Create gender sensitivity awareness among students and create positive values in support of women and their rights. Adopt an integrated and interdisciplinary approach to understand the social and cultural constructions of 'gender' that shapes the experiences of women and men in society. Create an awareness about equality in law, social system and democratic activities. Maintain a discrimination &amp; bias free Campus for female students so that they may pursue their education with confidence. Ensuring for female students a wider role in decision-making. To ensure a quick and prompt response mechanism to address gender-based discrimination &amp; violence. Maintain gender equality in teaching and education systems through gender inclusive learning environment and awareness-raising activities. Provide facilities and infrastructure such as separate Common Room, toilets and sitting space for female students and staffs</a></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><a href="#">1. CCTVs &amp; female security guard on the Campus, sparate Girls' Common Room with required amenities, Separate toilets for girls.</a></p>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Segregation of Wastes:** Approximately 10 to 15 kg of solid waste is collected daily in the College. The waste is manually segregated into biodegradable and non-biodegradable waste. Solid Waste Management- Degradable Solid waste: Garbage segregation into wet and dry bins. Disposal of wet garbage from Canteen and Garden in the composting plant/ Recycle Point. Liquid waste management:

Regular maintenance of water taps, drainage, Soak-Pits and water pipelines. Sewage is disposed safely in soak-pits designed for the purpose. e- Waste management : Standard guidelines followed for proper disposal of all kinds of e-waste. NRC and College Sale/Purchase/Auction Committee supervise 'e-waste' management and disposal. e-wastes (outdated computer monitors, printer cartridges, mouse, keyboards, UPS) are auctioned to authorised dealers. e-wastes like power

Batteries are disposed back to the suppliers under buy back schemes. Network printers/ cloud-device to reduce the number of independent printers. Hazardous Chemicals and radioactive waste management:

Micro analysis technique in laboratories to minimize the use and reduce the wastage of chemicals. Neutralization process is also used to dilute the solutions. Softwares/ Simulation techniques to avoid use of hazardous chemicals. The laboratories in this College do not generate radioactive waste. Non-degradable waste: "Saying No" to 'Single-use' Plastic items on the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

B. Any 3 of the above

<b>campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <b>1.Green audit 2. Energy audit</b> <b>3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**R. N. college has both theNSS wing andan NCC unit whose volunteers/ cadets contribute to creating an inclusive environment. The volunteers of NSS worked a lot during the covid-19 pandemic. They visited the neighbouring areas, teaching the people about the covid protocol, such use of masks, sanitizer, social distancing etc. NSS**



students prepared and distributed masks in their neighbouring community and sensitize people about the proper method of wearing it. They carried awareness programmes and activities such as:

1. Human Chain formation for promoting awareness on Jal-Jeevan-Hariyali Mission of Bihar Government aimed at Climate conservation and rejuvenation of water bodies, to keep water pollution free, maintaining ground water level, Climate resilient agriculture, energy conservation etc.
2. Oath-taking ceremony for Nasha Mukti Abiyan
3. Awareness drive against Dowry system and Child marriage
4. Yoga and fitness awareness drive
5. Environment day,
6. Plantation Drive,
7. Webinars and Seminars on lives & teachings of Gndhi, Buddha and Mahavir go a long way in creating enabling inclusive environment.
8. Cultural activities and specifically events under 'Azadi Ka Amrit Mahotsav' have engendered a positive spirit of 'national fraternity' in the students as well as in the faculties.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is committed to ensuring equal rights to everyone, including the female and the disadvantaged students in all College affairs. The IQAC conducts Workshops/ Seminars/ Invited Talks to create awareness among both male and female students towards their constitutional duties and obligations:

1. To create gender sensitivity among students and employees and create positive attitude in support of women and their rights.
2. Create an awareness about equality in law, social system and democratic values.
3. Maintain a discrimination & bias free Campus for all students so that they may pursue their education with confidence.
4. Ensuring for female students a wider role in cultural and academic activities.

5. To ensure a quick and prompt response mechanism to address instances of discrimination & violence.
6. The 'Code of Conduct and Professional Ethics Policy' of the College incorporate constitutional obligations-values, rights, duties and responsibilities of citizens- which everyone on the Campus is bound to adhere to.
7. Celebration of national festivals and activities under 'Azadi Ka Amrit MAhotsav' sensititize the students and employees to their constitutional obligations.
8. A webinar/seminar on aspects & significance of Human Rights is organized on regular basis to make students aware of rights in the broader framework.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">No document</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This college celebrates significant national and international days, festivals and cultural events with the objective of promoting Indian culture, ancient knowledge and wisdom and also to inculcate an universal outlook; these are:

- Independence day
- Republic Day
- Teachers Day
- National Science Day
- Hindi Diwas
- International Women's Day
- Earth Day
- World Environment Day
- International Yoga Day, etc.

It also ensures participation of students and employees in birth anniversary/ Jayanti of following visionary leaders of India

- Mahatma Gandhi
- Dr. B. R. Ambedkar
- Netaji Subhash Chandra Bose,
- Dr. S. Radhakrishnan, .
- Lord Buddha, and
- Lord Mahavir

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Women Empowerment through inclusive and education and activities.**

**Goal: Women Empowerment**, as part of over all Mission of providing inclusive quality education to educationally backward rural students, is one area distinctive to the Vision and Mission of Raj Narain College, Hajipur.

The IQAC and the Gender Sensitization Cell conduct Workshops/ Seminars/ Invited Talks to create awareness among both male and female students towards their responsibility in creating a social environment free from gender bias and violence against women.

With a view to realizing this vision, seminars were organized on (i) Human Rights (ii) a Panel Discussion on Women's Rights on the occasion of International Women's Day, and (iii) a Webinar on Human Values.

**2. Community Library for underprivileged children in the surrounding areas of R.N. College, Hajipur (Bihar).**

- The Library has been set up entirely with the donated children books, children magazines and interesting reading materials.
- The teachers of the College, taking interest in this project, voluntarily donated books and magazines and also made collections from known sources.
- Some teachers made monetary contributions for this project.
- The Space for stacking and reading facilities have been provided on the campus by the College administration.
- Some postgraduate students volunteer to guide the children during their stay on the Campus.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.rncollegehajipur.in">www.rncollegehajipur.in</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College, established in an 'educationally backward' (UGC) semi urban areas, strives to provide quality and inclusive education. It makes sustained efforts to create opportunities and organizes activities for holistic development of students so that they meet the challenges of modern life.

From 2020-21 onwards, the College has tried to incorporate the requirements of NEP-2020 in all its programmes and initiatives for the promotion of Indian culture, ancient knowledge and wisdom. Seminars, Webinars, Invited Talks, and Workshops have been organized on regular basis on cross-cutting and interdisciplinary issues and themes, such as:

- 'Bhartiya Sanskriti Ki Pehchan-Hindi'
- 'Language, Literature & Modern Indian Society'
- 'Human Rights: Meaning and Significance in Modern Society'
- 'Education as an Interdisciplinary Experience: Perspective From Design'
- International Women's Day
- 'Human Values in the Teachings of Lord Mahavir and Ambedkar'
- 'Requisite Infrastructure for Enhancing G.E.R. in Higher Education'
- 'Relevance of Buddhism in Modern Times'
- 'Yoga: Its Relevance in Today's World'
- 'Environmental Sustainability and Swachchha Bharat Abhiyan'
- Webinar on 'Sustainable Development for Human Existence'.

Besides, the birth anniversary/ Jayanti of following visionary persons of India were celebrated to inspire the students :

Mahatma Gandhi

Dr. B. R. Ambedkar

Netaji Subhash Chandra Bose,

Dr. S. Radhakrishnan,

Lord Buddha,

Lord Mahavir .

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Appropriate web in the Institutional website	No File Uploaded
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### 7.3.2 - Plan of action for the next academic year

1. To celebrate National and International Days for global perspective
2. To commemorate the Jayanti of great leaders of India to inculcate positive values of life
3. To organize Seminars and Webinars and Workshops on relevant and cross-cutting issues
4. To organize an International Seminar with joint collaboration of all faculties of Humanities
5. To seek financial support for the construction a new Administrative Block-cum-Classrooms in place of existing old and dilapidated Administrative Block
6. To create adequate facilities for creation of 'e-contents' faculties
7. To promote the culture of sustainable development through sustained Green audit, plantation drives and provision of "QR" Tag on valuable plants, herbs, etc.
8. As part of new NSS & NCC initiatives, to adopt at least five nearby villages under 'Unnat Bharat Abhiyan' of Government of India for extending academic and educational support.
9. Periodical arrangement of health check up and blood donation camps on the campus.
10. To tone up online teaching- learning activities on the Campus to tide over the constraints and crises caused frequently by requisition of the College Campus for Lok Sabha, Assembly and Panchayat Elections and also for conducting class X & XII Board Examinations in the College.